

**CENTRAL FALLS HOUSING AUTHORITY**

**BOARD OF COMMISSIONERS**

**MINUTES OF THE MEETING OF SEPTEMBER 15, 2004**

**Roll Call: The Central Falls Housing Authority Board of Commissioners**

**Met on Wednesday, September 15, 2004 in the training room at Forand Manor, 30 Washington Street, Central Falls, Rhode Island. Commissioner Thomas Cawley called the meeting to order.**

**Present: Chairman Thomas Cawley**

**Commissioner Sister Mary Gibson**

**Commissioner Gladys Burns**

**Commissioner Albert Laroche**

**Also present: Edward A. Roderick, Executive Director**

**Attorney Raymond Marcaccio**

**Diane Miller, Admin. Assistant**

**Absent: Commissioner Edward Collins**

**Minutes of**

**Meeting: The minutes of the regular meeting of August 20, 2004, were reviewed by the Board. It was requested that the minutes be amended**

**to reflect the change in the personnel policy. Motion to accept and place on file made by Commissioner Gladys Burns, second by Commissioner Albert Laroche. Unanimous.**

**Expenditures: The board reviewed the expenditures for August 2004.**

**Motion to accept for payment made by Commissioner Gladys Burns, second by Commissioner Albert Laroche. Unanimous.**

**Correspondence: Milne, Shaw & Robillard, P.C. balance sheets as of July 31, 2004 were reviewed by the Board.**

**Motion to accept correspondence made by Commissioner Sister Mary Gibson, second by Commissioner Albert Laroche.**

**Executive Director's**

**Report: Department of Leasing & Occupancy**

**Section 8 Monthly Update – The Board reviewed Viana DeCastro's monthly update. Rents are at 97%.**

**Public Housing Monthly Updates – The board reviewed Ron Bachand's monthly update.**

**Housing Inspector's Update was reviewed.**

**Department of Maintenance – The board reviewed Dick Chagnon's**

monthly update.

**Capital Fund Update – The Board reviewed Moe Brousseau's**

**Vacancy Prep Report and Modernization Report. The vestibule project will be starting in a few weeks.**

**Memo from Dick Chagnon requesting review of Assistant Foreman position was tabled to the October meeting at the request of Edward Roderick. Board Members would like the position to start when Carl Rodriques retires but are willing to increase the salary of Bill Auchman.**

**Motion to approve by Commissioner Albert Laroche, second by Sister Mary Gibson. Unanimous.**

**New Business: A memo was presented to approve Sean Joyce as the Housing**

**Inspector. Motion to approve by Sister Mary Gibson, second**

**by Gladys Burns. Unanimous.**

**A memo was presented to the board regarding the “Authority of the Board to Review Personnel Records”.**

**Attorney**

**Marcaccio suggested a committee made up of two board**

**members be the ones that would review records if necessary.**

**Memo will be reviewed and discussed at the next**

meeting.

Motion to approve by Albert Laroche, second by Thomas

Cawley. Unanimous.

The Board went into Executive Session to discuss a potential lawsuit at 2:15 PM. Motion to go into session was made by Sister Mary Gibson, second by Gladys Burns. At the end of the session a motion was made by Sister Mary Gibson, second by Gladys Burns to authorize Edward Roderick and Attorney Raymond Marcaccio to negotiate a resolution of the lawsuit. Executive Session ended at 2:30 PM, motion made by Sister Mary Gibson to end session and seal the minutes, second by Albert Laroche. Unanimous.

Adjourn: Motion to adjourn made by Commissioner Gladys Burns second by Commissioner Sister Mary Gibson. Unanimous.

Next meeting is Friday, October 15, 2004 at 1:00 PM.